

Family Council Action Form (Sample)

Date: 9/31/06

From: Family Council

To: Bill B. Bill

Concern:

Underutilization of outside grounds for residents

Recommendation:

1. Post a friendly sign on exit B inviting residents to sit in the courtyard.
2. Remove/change current sign on exit B that says "Do not Enter."
3. Schedule outdoor activities every week, weather permitting.

Please return to the Council by: **Date:** _____ **Name:** _____

Staff response (use additional paper if needed):

Implementation Date: _____

Staff Signature: _____

Date: _____

Thank you.

The Family Council